

**DeForest Area School District
Board of Education Meeting Minutes
Monday, April 12, 2021 – 6:00 pm.**

1.	<p>Convene</p> <p>President Jan Berg called the April 12, 2021 regular meeting of the DeForest Area School District's Board of Education to order at 6:00 p.m.</p> <p>Eric Runez verified that the meeting was properly noticed.</p> <p>Board members present: Jan Berg, Keri Brunelle, Brian Coker, Sue Esser, Gail Lovick, Linda Leonhart, Spencer Statz ,and Steve Tenpas. Absent was: Jeff Miller. Also present were administrators Eric Runez, and Debbie Brewster. Present via remote access were Rebecca Toetz, Kathleen Davis-Phillips, Pete Wilson, and Nate Jaeger.</p> <p>The Pledge of Allegiance was recited.</p> <p>Gail Lovick recited the DeForest Area School District's Mission, Vision, and Equity Statements.</p>
2.	<p>Approval of the Agenda</p> <p>On a motion by Leonhart, seconded by Coker, and passed unanimously by voice vote, the agenda was approved.</p>
3.	<p>Student Recognition</p> <p>A. Recognition of National Merit Scholars - High School students, Lauren Armstrong and Clare O'Connell</p> <p><u>Discussion:</u> High School Seniors, Lauren Armstrong and Clare O'Connell were recognized as National Merit Scholars. The Board congratulated them on their achievements. High School Principal, Machell Schwarz also complimented the students on the well-deserved honor and for representing the DeForest Area School District in such a positive way.</p> <p>B. Presentation by FFA (Future Farmers of America) and Land Lab Students</p> <p><u>Discussion:</u> Spencer Treinen, graduate of DeForest Area High School and Gwen Boettcher, Agriculture Teacher and FFA (Future Farmers of America) Advisor, was present to report on the results of the Land Lab from 2019 & 2020. Treinen reported on a total profit net income for 2019 of \$23,343.61, with a 30% share to DASD of \$7,003.08 and the net income for 2020 is \$6,441.70, with a 30% share to DASD of \$1,932.51.</p>
4.	<p>Board Business & possible Board action</p> <p>A. Introduction of newly hired, High School Principal, Pheng Lee</p> <p><u>Discussion:</u> Superintendent, Eric Runez introduced Pheng Lee who has been hired as the next High School principal beginning in July 2021. Current High School</p>

Principal, Machell Schwarz will be retiring at the end of June.

B. Presentation and possible approval of OE-10, Learning Environment Board Policy Monitoring Report

Discussion: Director of Administrative Services, Dr. Pete Wilson, presented OE-10, Learning Environment, as in compliance with noted exceptions. The report addresses a learning environment that is safe, respectful, and conducive to learning. Administration recommends a continued focus on equity to address disproportionality. Restorative Justice has been a focus for leadership training. There will be continued work on preventive and proactive measures to address behavioral concerns such as training in restorative practices and AODA (Alcohol, and Other Drug Abuse) prevention.

On a motion by Brunelle seconded by Lovick, the DeForest Area School District Board of Education voted to accept OE-10, Learning Environment Board Policy Monitoring Report, as presented as being in compliance, with noted exception. The vote passed with a unanimous voice vote.

On a motion by Tenpas, seconded by Lovick, the DeForest Area School District Board of Education voted to approve OE-10, Learning Environment Board Policy Monitoring Report, as presented, as being in compliance, with noted exception. The vote passed with a unanimous voice vote

C. Consider approval of 2020-2021 Budget Amendments

Discussion: Director of Business & Auxiliary Services, Kathleen Davis-Phillips, presented recommendations for 2020-2021 budget amendments. Included were recommendations for the proceeds from the sale of Morrisonville Elementary School, adjustments for the bond sale for the 2019 referendum project, consequences for the food service program due to the pandemic, increase in the allocation of instructional resources due to virtual and hybrid learning, and an increase in the safety budget.

On a motion by Coker, seconded by Esser, the DeForest Area School District Board of Education voted to approve the 2020-2021 Budget Amendments, as presented by Director of Business & Auxiliary Services, Kathleen Davis-Phillips. The motion passed with a unanimous voice vote.

D. Update on community conversation planning

Discussion: School Community Relations Coordinator, Debbie Brewster shared the purpose of the upcoming community conversation. The purpose is to provide an opportunity for DeForest Area School District stakeholders to come together to reflect on and discuss this past year as it relates to the Covid-19 pandemic, to share and understand a variety of perspectives, and to find ways to heal our community and move forward positively into the 2021-2022 school year. Drew Howick, Howick Associates will facilitate the conversation and was present to share potential outcomes. Also discussed was dates for the event, timing, and planning team members.

	<p>E. Consider District Face Covering Policy revisions</p> <p><u>Discussion:</u> Administration is suggesting a revision to the District Face Covering Policy based on the newly released Executive Order #15 with regards to outdoor use of face coverings.</p> <p>On a motion by Statz, seconded by Coker, the DeForest Area School District approved the District Face Covering Policy revisions, as presented. The motion passed with a unanimous voice vote.</p> <p>F. 2021-2022 School Year Planning</p> <p><u>Discussion:</u> Superintendent, Runez announced that a survey that will be sent to families in the near future that will help determine the interest in an asynchronous virtual option for the next school year. The District is planning for a return to five days a week, full time, in-person instruction beginning at the start of the 2021-2022 school year.</p> <p>G. Board of Education Annual Self-Evaluation</p> <p><u>Discussion:</u> The annual self-evaluation will be postponed until a meeting in May, so that all Board members can complete the evaluation and be in attendance.</p>
5.	<p>Public Input - Kari Livingston was present to provide information on returning to school. Chris McFarlin was present to discuss waivers for food service, instructional time, and nepotism.</p>
6.	<p>Board Consent Agenda</p> <ul style="list-style-type: none"> A. Accept Minutes - March 22, 2021 B. Approval of R-4, Collaborative and Responsible Citizens Monitoring Report Summary Statement C. DCNTP (Dane County New Teacher Project) Shared Services Agreement for 2021-2022 <p>Lovick made a motion, Leonhart seconded to approve the Board Consent Agenda. The motion was approved by a unanimous voice vote.</p>
7.	<p>Superintendent Consent Agenda</p> <ul style="list-style-type: none"> A. Personnel Recommendations <ul style="list-style-type: none"> I. Separations: <ul style="list-style-type: none"> Renee Jenkins - CC Program Teacher YES - resignation effective 6/7/2021 II. Leaves: <ul style="list-style-type: none"> Shay Jones-Smith - Educational Assistant WES - leave 4/19/2021 - 6/7/2021 III. Transfers: <ul style="list-style-type: none"> Katie Craney - 1st Grade Teacher EPES to Instructional Coach WES - replacing Heather Terrill-Stotts IV. Appointments: <ul style="list-style-type: none"> Rachel Davis - School Psychologist WES - replacing Hannah Young Nicole Rairden - Social Worker HIS - new position Brianah Laughnan - Recess YES - new position Jerry Phipps - Recess WES - new position Jordan Franklin - Office Assistant YES - replacing Rebecca Schreiber

	<p>Emily Janes - School Counselor HIS - new position Susan Kahara - Special Education Teacher EPES - replacing Sue Isakson-Bauer Lisa Busalacchi - Reading Teacher WES - replacing Sherri Rogalla Shelby Schoenherr - Educational Assistant EPES - new position Kimberly Stalker-Herron - Social Worker WES - replacing Dew Moua Tim Kelly - Custodian - District - new position Pheng Lee - Principal DAHS - replacing Machell Schwarz Joseph Swinea - 6th Grade ELA teacher HIS - replacing Jean Pitel Donnie Sias - Custodian - District - new position Cynthia Keyes - Custodian - District - new position Jeremy Jacobson - Custodian - HIS - new position Jackie Rose - 5th Grade Teacher HIS - replacing Kim Hahn-Renz Marie Fritz - Library Media Specialist WES - replacing Dana Pike</p> <p>V. Reassignments: Hillary Curwick 3rd Grade Teacher to 2nd Grade Teacher WES - new section for 2021-22 Jo Blood - School Year Secretary DAHS to Guidance Secretary DAHS - replacing Sally Orcholski Rachael Schmidt - .5 FTE Secretary DAHS to 1.0 FTE Secretary DAHS - replacing Jo Blood</p> <p>VI. Other:</p> <p>B. Vouchers Payable/Treasurer's Report Paid: 203622-203713, 202100937-202101015, 202000493-202000571, 19088</p> <p>C. Approve revisions to Neola District Policies</p> <p>Brunelle made a motion, Coker seconded, to approve the Superintendent's Consent Agenda. The motion was approved by a unanimous voice vote.</p>
8.	Linkages - May 24 will be the District Retirement Reception. The next Aspen Group training is April 26.
9.	<p>Press Verification</p> <p>The press was given an opportunity to ask questions.</p>
10.	Future Agenda Items - Board Annual Work Plan, Town of Burke Board representative
11.	<p>Recognition of School Board member, Spencer Statz's service to the DeForest Area School District</p> <p>The Board recognized Spencer Statz for his 3 years of service to the School Board.</p>
12.	Board Debrief
13.	<p>Adjourn</p> <p>The Board of Education adjourned at 8:40 pm on a motion by Lovick, seconded by Tenpas, and passed unanimously by voice vote.</p>

	DASD BOE President Signature:
	Date: